

**FLORIDA ASSOCIATION OF COMPUTER USER GROUPS, INC.**

[www.facug.org](http://www.facug.org)

Email [facug1@yahoo.com](mailto:facug1@yahoo.com)

---

**MINUTES**

**BOARD OF DIRECTORS**

**October 13, 2001**

**Present:** Web Austin, William Ehrhart, Hilda Federico, Dave Gerber, Bob Read, Sharon Rump, Betty Shearer, Mary Sheridan, and Larry Tyler

The meeting was held in a meeting room of the Imperial Lakes Country Club, 6 Country Club Lane, Mulberry, FL. The board meeting was called to order by Larry Tyler at 9:35 am.

**President's Report:** Larry Tyler begins the board meeting by stating that Bobby Schneider, Helen Kraft and Bob Read have done an excellent job with the current conference. Gateway computers representative, Chris Werner, is our guest speaker.

**Vice President's Report:** Hilda Federico has been working on increasing our membership. Hilda verifies that the recent newsletter contained an application with her membership letter on the back. Some groups feel if they are not able to attend our conferences, then there is no reason to be a member of FACUG. According to Betty Shearer, we have 42 current members. Hilda says one idea for down the road is that the next membership person might try a more personal touch, like making phone calls. Hilda will do a short report on what she's done to increase membership, listing the things that have and have not been successful. Bob Read says that the Linux groups may be interested in joining FACUG. User group representatives need to try to help FACUG increase the membership. Dave Gerber thinks that the Egroups can bring together the groups who are too far away to attend meetings.

**Treasurer's Report:** Betty Shearer hands out a copy of the financial statement and then gives an overview of the finances. The assets total \$29,662.41. We had a very successful Spring 2001 conference. Betty shows the breakdown of the conference sponsorship. We are getting more small sponsors and less big ones. Dave Gerber moves that the treasurer's report be accepted. Sharon Rump seconds the motion. The board approved unanimously.

**Secretary's Report:**

Minutes of the last board meeting were sent to board members via email and are in the newsletter. Sharon Rump moves that the secretary's report, as previously distributed via email be accepted. Motion is seconded by Betty Shearer. The board approved unanimously.

**Director's Report:** Mary Sheridan asks for confirmation that we are going to be using an all electronic format in carrying out the duties of the board of directors. Everything will be done electronically except for the initial dues letter which will be mailed via USPS to the user group presidents on November 1<sup>st</sup>. An email copy will be sent to the user group representatives at the same time.

**Old Business:** It is proposed that Section 9.3 of the by-laws be changed.

The current by-laws read: Default and Termination of Membership: When any member user group or other group affiliated with the Corporation shall be in default in the payment of dues for a period of **three (3) months** from the beginning of the fiscal year or a period for which such dues became payable, its membership may thereupon be terminated by the Board of Directors in the manner provided in for Board action in Section 3.6 of these Bylaws.

The by-laws will be changed to read: Default and Termination of Membership: When any member user group or other group affiliated with the Corporation shall be in default in the payment of dues for a period of **two (2) months** from the beginning of the fiscal year or a period for which such dues became payable, its membership may thereupon be terminated by the Board of Directors in the manner provided in for Board action in Section 3.6 of these Bylaws.

Hilda suggests that the conference form include: you must be a member in good standing to benefit from the lower rate. The treasurer will be responsible for seeing that all attendees who pay the lower rates are members in good standing.

Motion was made by Betty Shearer to approve the by-laws change. The motion was seconded by Bob Read. The motion was approved unanimously.

**Director's Comments:** Dave Gerber says that right now we have 32 people registered on the Egroup. Four of these are board members. The registration has been made much easier. You can run polls among subscribers, which could be useful.

***New Business:***

**Spring Conference:** We have a deposit of \$5,200.00 that needs to be paid by February 1, 2002. We have a \$500.00 deposit ongoing at the Kissimmee Civic center that rolls over from year to year. We have Jasc software is sponsoring the breakfast on Saturday morning. Microsoft is sponsoring the Saturday evening dinner. Microsoft has also signed up as a bag sponsor as well as the tech session. Apple, Larry is working on their sponsoring Sunday's breakfast. Gene Barlow has signed as a general sponsor. There are four or five that Larry is working with for general sponsorships. Sunday lunch, FACUG can sponsor and conduct the annual meeting at the same time. That will hopefully increase attendance at the annual meeting. The Friday night event is still not sponsored. Having alcohol increases the cost of the insurance, so it's probably not a good idea to have it.

Date: March 1 – 3, 2002  
Location: Kissimmee Civic Center  
Registration: Dave Gerber and Hope Hertz  
Hotel Contact: Larry Tyler  
Vendors: Larry Tyler  
Schedule of Events (Roundtables): Bob Read  
Volunteer Coordinator: Hilda Federico  
Home Page Contest: Sharon Rump  
Community Service Awards: Betty Shearer is forming a committee  
Newsletter Contest: Web Austin  
Vendor Database: Sharon Rump

Dave Gerber suggests that we have a check box on the next registration to indicate if attendee is attending for the first time. Name tags could be different for the first time user. The officers should also have a badge that is easily distinguishable. In the spring the board will all use the Adobe badge holders.

**Editor's Report:** Web Austin says the deadline for items to be included in the next newsletter will be January 10, 2002. The newsletters will be mailed on February 1, 2002. Betty will write up something about the community service awards. Hilda will write something about membership. Dave will write something about the yahoo Egroups. There will be pictures from the current conference to go into the newsletter. Web says to send everything to [webaustin@juno.com](mailto:webaustin@juno.com). Mary will send a condensed version of the Board of Directors minutes and the minutes of the Spring 2001 General Annual meeting minutes.

**Elections:** Nominations forms will be mailed out on the 30<sup>th</sup> of November. Election will be done all electronic. Sharon is making a PDF file of the nomination form to the user group representative and copy

all presidents. Nomination forms must be returned no later than January 13, 2002 to Mary Sheridan. We will then email the ballot by January 18, 2002. Ballots must be returned (or post marked) by February 17, 2002. At the end of December send a follow up reminder that the nomination forms need to be returned. Send a reminder for the ballots too. Terms that are expiring are: Larry Tyler, Hilda Federico, Betty Shearer, Murray Tiano and Bill Ehrhart. Hilda Federico has decided not to run for re-election. Betty would like to see someone else as treasurer. Mary said she would like to be treasurer.

**Dues:** Will be mailed out on November 1, 2001. Reminders will be mailed on January 15, 2002 and February 15, 2002. The amount will stay the same, \$25.00. Dues will be delinquent after February 28, 2002.

**Fall Conference 2001:** Ocala has asked to host the fall 2002 conference.

Larry adjourns the meeting at 11:30 am

Respectively submitted by

Mary Sheridan, Secretary

---

President: Larry Tyler

---